Telecompioneers

SAMPLE

Event / Activity Sheet

(Fill out only for events where cash is received)

Name of Event/Activity: **Club Luncheon** **Date of Event/Activity:** **May 15, 2008**

Description of Revenue	Date	Number of tickets sold / Contribution made by	Amount Collected
Funds at door	**May 15, 2008**		**$ 500.00**
50/50 Raffle	**May 15, 2008**	**100**	**$ 500.00**
Sale of 5 cookbooks	**May 15, 2008**	**5**	**$ 25.00**
Sponsor Donation	**May 15, 2008**	**US Bank**	**$ 500.00**
		Total Amount Collected:	**$ 1,525.00**

Description of Expense *	Date	Paid to (Name)	Amount of Expense
50/50 Raffle payout	**May 15, 2008**	**Mary Jones-winner**	**$ 250.00**
		15 Pioneer Way	
		Attleboro, Mass 02703	
	(inlcude social security number if over $600)		
Meals	**May 15, 2008**	**New Haven Country Club**	**$ 250.00**
Money Order Expense	**May 16, 2008**		**$ 1.50**
		Total Expenses:	**$ 501.50**

** All Expenses is to be directly related to the event*

Signature: _____

Signature: _____

Event/Activity Sheet is to be signed by two Pioneers (One Officer, if possible)