TelecomPioneers

AT&T Financial Form- TPF1

Chapter _____ **Date** _____

Unit Name **Unit Number** **Date Sent or Faxed**

1 EXPENSES

Expense Date	Descriptive Reason for Expense (Enter project/activity)	Amount
	Total Expenses	

Make Check Payable To (print): _____

Mail Check To: _____

Address: _____

City, State, ZIP: Telephone

2 ADVANCES

ADVANCE REQUEST	ADVANCE CLEARING	
Advance request amount _____	**Amount spent (from above)**	
Date of event _____	**Amount of original advance**	
Description of event	**Amount due**	
	or	
	Amount returned from advance	

3 DEPOSITS

Source of Deposit	Income Account Classification Tax	Amount
	Deposit Total	

4 APPROVE AND SUBMIT

Submitted by: (Print)	Approved by: (Signature and Print)
Telephone #:	
NOTE: Person incurring expense cannot be the same as the person approving the expense	Title:
Treasurer Signature or Initials:	Telephone #:

Please send forms to: TelecomPioneers (PAC)
930 15th St FL 12
Denver CO 80202

Toll Free FAX: 888-477-3351
Local FAX: 303-571-9291

PAC Retention period: **3 years**