

All WebMasters must import the entire website to create the necessary associated file links.

Communication between the Multiple Chapter WebMasters will be the key.

If one WebMaster does not inform another WebMaster that they have published, then they may inadvertently copy over pages that were updated.

There are some ***extra steps*** that Multiple Chapter WebMasters must take to ensure that over-writing web pages does not occur.

Once the entire website is imported and a WebMaster publishes any new items, then the next WebMaster must Re-Import their Chapter web pages. You won't have to import the entire website, just your Chapters' pages.

Please follow the instructions in Re-Importing Chapter Web Pages found on the WebMaster Support web page

Don't forget to inform the other Chapter WebMaster(s)
when you update Chapter web pages